

Housing Authority
of the
City of Bloomington, Indiana
invites your interest in the position of
Executive Director



The Board of Commissioners of the Housing Authority of
the City of Bloomington announce their search for an
Executive Director to be filled by Fall 2021.

www.bhaindiana.net

Bloomington— Gateway to Scenic Southern Indiana

The Community

Nestled in the rolling hills of southern Indiana, Bloomington is a lovely city that boasts spectacular scenery, world-class educational institutions and unique shopping and dining experiences. Bloomington is one of the greatest places to live, work and play. Its unique character and friendly and safe environment are matched by few communities in the nation.

When in Bloomington, one is sure to experience the city's character and all its sights, sounds and tastes. From shopping and museums to biking and art exhibitions, the activities available for all to enjoy are endless.

Whether one is a new or longtime resident of the city or just visiting for business or recreation, Bloomington is a perfect location. There may be several sites that look familiar; the movie *Breaking Away* was filmed here. Bloomington also is the setting for author Karen Kingsbury's "Firstborn" and "Redemption" series.

The City is dedicated to ensuring that Bloomington remains a charismatic, diverse community that has become a destination for many. By offering a vast array of opportunities in employment, education, arts, and culture, the City is continually enhancing the quality of life for everyone.

Bloomington, the seat of Monroe County, is an attractive progressive community situated 50 miles south of Indianapolis. It is known as the "Gateway to Scenic Southern Indiana". The city was established in 1818 by a group of settlers from Kentucky, Tennessee, the Carolinas, and Virginia. The settlers were so impressed with "a haven of blooms" they called it Bloomington. In more recent time Bloomington has been designated as a "Tree City USA".

The area includes a number of Indiana state parks, nearby state and national forests, and many city parks and recreation areas. Lakes Monroe and Lemon in Monroe County have become destination centers for the state. Lake Monroe, created in the 1960's, has solved the longtime problem of water supply for the county.

Bloomington is the home of Indiana University. Founded in 1820, IU is one of the oldest and largest state universities in America. Most of the university buildings are Indiana limestone.



About the Authority

The Bloomington Housing Authority (BHA) was created by state statute in 1957 and the first affordable housing units were completed in 1965.

The purpose of the Authority is to provide safe, quality and affordable housing, as well as economic opportunity, to meet the self-sufficiency needs of low income, elderly, and disabled residents of the city.

The Authority is governed by a seven member bi-partisan Board of Commissioners who are appointed by the Mayor of Bloomington. Currently the BHA has a staff of 30 full time employees as well opportunities for internships.



BHA Portfolio

BHA's programs include:

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| - Conventional Public Housing
(RAD portfolio conversion financing closings expected to be complete by Fall 2021) | 196 Units |
| - RAD/Section 18 TPV Property | 116 Units |
| - Section 8 Housing Choice Vouchers | 1,284 Vouchers |
| - Single Room Occupancy Vouchers | 12 Vouchers |
| - Emergency Housing Vouchers | 28 Vouchers |
| - Veterans Assistance Supportive Housing | 80 Vouchers |
| - Family Self Sufficiency Program | 80 Participants |
| - Homeownership Program | 12 Participants |
| - ROSS Program | 99 Families |

The fiscal year 2021 operating budget is approximately \$12,500,000. In addition, the BHA administers two Federal Home Loan Bank Affordable Housing Program Grants and is pursuing a RAD portfolio conversion with renovations to be completed by 2024.

The BHA is a High Performer in both the Public Housing Assessment Score (PHAS) and the Section 8 Management Assessment Score (SEMAP).

Other programs and activities at the BHA are:

- Nearby Boys and Girls Club
- Onsite Head Start Program
- Senior Meal Program
- Onsite High School Equivalency Classes
- Onsite Food Pantries
- Active Resident Council
- Landlord Risk Mitigation Fund



The Position

The Executive Director is appointed by and serves as the Board of Commissioners' Chief Executive Officer. The Executive Director oversees the planning, direction and implementation of all programs and policies of the agency and ensures the efficient and effective administration and execution of all agency business.

The position is responsible for meeting all Department of Housing and Urban Development requirements and ensuring that all programs are compliant with applicable federal, state and local policies and procedures as outlined by the appropriate program regulations.

The person holding this position is part of the operational team and is involved with all aspects and operations of the Authority. The Authority also operates the Summit Hill Community Development Corporation, a 501(c)(3) nonprofit to assist the Authority with creating identified affordable housing development and other initiatives benefiting low income citizens of Monroe County.

A complete job description can be found on the BHA website by clicking [here](#).

Candidate Profile

The ideal candidate will have extensive working knowledge of HUD, Title 24 of the Code of Federal Regulations, the Admissions and Continued Occupancy Policy, and considerable experience dealing with bids, contracts, and Contractors as outlined in the Davis-Bacon Act, as well as Fair Housing and other federal, state, and local requirements.

The candidate will have an indisputable reputation for high standards of ethical conduct, integrity, transparency and honesty. A proven record of a team builder, team player, good communicator, good listener and problem identifier/solver is essential.

The successful candidate will have the ability to work as a member of a team, be able to plan, organize and supervise staff and participate in all staff activities, ability to instill and maintain public trust in Authority operations, and be able to establish clear objectives for staff that are tied to the Authority's and City's strategic goals.



Compensation

Salary commensurate with qualifications and experience. The BHA provides a comprehensive and competitive benefits program.

How to Apply

Interested applicants must submit a cover letter of interest and resume to both:

The Organizational Leadership Edge

Stanley Quy, President / Principal
(O) 402.359.2405 (C) 402.960.7600
squy@cox.net
Attn: Bloomington Executive Director Search

Bloomington Housing Authority

Kalen Richmond, Administrative Assistant
krichmond@blha.net

Position is open until filled. No faxes, please. EOE

The BHA does not discriminate on the basis of race, sex, color, ancestry, national origin, citizenship status, religion, disability, age, marital status, sexual orientation, number of dependents, gender identity, or any other legally protected classification.



Bloomington
Housing
Authority

