

Section 8

PLEASE READ!

- 1) Answer every client question on <u>EACH</u> page. Check the appropriate box if a section does not apply to your household
- 2) Read, Sign and Date EACH page where a signature is indicated or required.
- 3) I understand refusal to sign this or any required consent form may result in the denial of assistance or the termination of assisted housing benefits.
- 4) I acknowledge, agree and understand that by printing, signing or typing my name in any section constitutes and will be treated as my signature.

I understand that failure to respond to <u>ANY</u> question may jeopardize my housing assistance.

Head Of Household Signature	
	BHA Use Only

BHA Use Only	

AUTHORIZATION FOR RELEASE OF INFORMATION

I authorize and direct any federal, state, or local agency, organization, business, or individual to release to the Housing Authority of the City of Bloomington any information or materials needed to complete and verify my application for housing assistance and/or to maintain my continued occupancy of housing furnished by or through the Housing Authority. I understand and agree that this authorization or the information obtained with its use may be given to and used by the Housing Authority in administering and enforcing program rules and policies.

I understand that, depending on program policies and requirements, previous or current information regarding me or my household may be requested, this includes but is not limited to:

Identity and Marital Status Residences and Rental Activity Income

Medical Allowances Child Care Allowances Credit and Criminal Activity

I understand that this authorization cannot be used to obtain any information about me that is not pertinent to my eligibility and continued participation in a housing assistance program.

The groups or individuals that may be asked to release the above information (depending on program requirements) include but are not limited to:

Previous Landlords Veterans Administration Social Security Administration

Retirement/Pension FSSA Department of Child Services

Utility Companies Public Housing Agencies Schools and Colleges

Work One Law Enforcement Agencies Credit Bureaus and Providers
Employers Support and Alimony Providers Financial Institutions (Banks)

Medical Providers Child Care Providers Courts

I understand and agree that the Housing Authority may conduct computer matching programs to verify the information supplies for my application or recertification. If a computer match is done, I understand that I have a right to exchange such information with other federal, state, or local agencies, including but not limited to State Employment Security agencies; Department of Defense; Office of Personnel Management; U.S. Postal Service; Social Security Administration; State Welfare agencies; Food Stamp (SNAP) agencies; Family and Social Services Administration (FSSA); and Department of Child Services.

I agree that a photocopy of this authorization may be used for the purposes listed above. This authorization will stay in effect for as long as I remain an applicant/participant/resident in any housing program administered by the Housing Authority.

I understand refusal to sign this or any required consent form may result in the denial of assistance or the termination of assisted housing benefits.

I acknowledge, agree and understand that by typing my name in any section constitutes and will be treated as my signature.

	SIGNATURES	<u>DATE</u>
Head of Household —		
Adult Member —		
Adult Member		
Adult Member		
Adult Member —		

Authorization for the Release of Information/Privacy Act Notice to the U.S. Department of Housing and Urban Development and the Housing Agency/Authority (HA)

U.S. Department of Housing and Urban Development, Office of Public and Indian Housing

PHA or IHA requesting release of information (full address, name of contact person, and date):

Bloomington Housing Authority

(T) 812.339.3491 (F) 812.339.7177

1007 N. Summit Street

Bloomington, IN 47404

Authority: Section 904 of the Stewart B. McKinney Homeless Assistance Amendments Act of 1988, as amended by Section 903 of the Housing and Community Development Act of 1992 and Section 3003 of the Omnibus Budget Reconciliation Act of 1993. This law is found at 42 U.S.C. 3544. This law requires you to sign a consent form authorizing: (1) HUD, and the Housing Agency/Authority (HA) to request verification of salary and wages from current or previous employers; (2) HUD and the HA to request wage and unemployment compensation claim information from the state agency responsible for keeping that information; and (3) HUD to request certain tax return information from the U.S. Social Security Administration and the U.S. Internal Revenue Service.

Section 104 of the Housing Opportunity and Modernization Act of 2016. The relevant provisions are found at 42 U.S.C. 1437n. This law requires you to sign a consent form authorizing the HA to request verification of any financial record from any financial institutions as defined in the Right to Financial Privacy Act (12 U.S.C. 3401)), whenever the HA determines the record is needed to determine an applicant's or participant's eligibility for assistance or level of benefits.

Purpose: In signing this consent form, you are authorizing HUD and the above-named HA to request income information from the sources listed on the form. HUD and the HA need this information to verify your household's income, in order to ensure that you are eligible for assisted housing benefits and that these benefits are set at the correct level. HUD and the HA may participate in computer matching programs with these sources in order to verify your eligibility and level of benefits.

Uses of Information to be Obtained: HUD is required to protect the income information it obtains in accordance with the Privacy Act of 1974, 5 U.S.C. 552a. HUD may disclose information (other than tax return information) for certain routine uses, such as to other government agencies for law enforcement purposes, to Federal agencies for employment suitability purposes and to HAs for the purpose of determining housing assistance. The HA is also required to protect the income information it obtains in accordance with any applicable State privacy law. HUD and HA employees may be subject to penalties for unauthorized disclosures or improper uses of the income information that is obtained based on the consent form. Private owners may not request or receive information

Who Must Sign the Consent Form: Each member of your family who is 18 years of age or older must sign the consent form. Additional signatures must be obtained from new adult members joining the family or whenever members of the family become 18 years of age.

Persons who apply for or receive assistance under the following programs are required to sign this consent form:

Public Housing Housing Choice Voucher Section 8 Moderate Rehabilitation

Failure to Sign Consent Form: Your failure to sign the consent form may result in the denial of eligibility or termination of assisted housing benefits, or both. Denial of eligibility or termination of benefits is subject to the HA's grievance procedures and Section 8 informal hearing procedures.

Revocation of consent: If you revoke consent, the PHA will be unable to verify your information, although the data matches between HUD and other agencies will continue to automatically occur in the Enterprise Income Verification (EIV) System if the family is not terminated from the program.

Sources of Information to be Obtained

State Wage Information Collection Agencies. (This consent is limited to wages and unemployment compensation I have received when I have received assisted housing benefits.)

U.S. Social Security Administration (HUD only) (This consent is limited to the wage and self-employment information and payments of retirement income as referenced at Section 6103(l)(7)(A) of the Internal Revenue Code.)

U.S. Internal Revenue Service (HUD only) (This consent is limited to unearned income [i.e., interest and dividends].)

Information may also be obtained directly from: (a) current and former employers concerning salary and wages; and (b) financial institutions as defined in the Right to Financial Privacy Act (12 U.S.C. 3401), whenever the HA determines the record is needed to determine an applicant's or participant's eligibility for assistance or level of benefits. I understand that income information obtained from these sources will be used to verify information that I provide in determining eligibility for assisted housing programs and the level of benefits. Therefore, this consent form only authorizes release directly from employers and financial institutions of information.

authorized by this form.

Consent: I consent to allow HUD or the HA to request and obtain income information from the sources listed on this form for the purpose of verifying my eligibility and level of benefits under HUD's assisted housing programs. I understand that HAs that receive income information under this consent form cannot use it to deny, reduce or terminate assistance without first independently verifying what the amount was, whether I actually had access to the funds and when the funds were received. In addition, I must be given an opportunity to contest those determinations.

This consent form remains effective until the earliest of (i) the rendering of a final adverse decision for an assistance applicant; (ii) the cessation of a participant's eligibility for assistance from HUD and the PHA; or (iii) The express revocation by the assistance applicant or recipient (or applicable family member) of the authorization, in a written notification to HUD or the PHA.

Head of Household	Date		
Social Security Number (if any) of Head of Household	<u> </u>	Other Family Member over age 18	Date
Spouse	Date	Other Family Member over age 18	Date
Other Family Member over age 18	Date	Other Family Member over age 18	Date
Other Family Member over age 18	Date	Other Family Member over age 18	Date

Privacy Advisory. Authority: The Department of Housing and Urban Development (HUD) is authorized to collect this information by the U.S. Housing Act of 1937 (42 U.S.C. 1437 et. seq.), Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), and by the Fair Housing Act (42 U.S.C. 3601-19). Purpose: This form authorizes HUD and the above-named HA to request income information to verify your household's income in order to ensure that you are eligible for assisted housing benefits and that these benefits are set at the correct level. Failure to provide any of the requested information may result in a delay or rejection of your eligibility approval.

Penalties for Misusing this Consent: HUD and the HA (or any employee of HUD or the HA) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on the form HUD 9886 is restricted to the purposes cited on the form HUD 9886. Any person who knowingly or willfully requests, obtains, or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD or the HA for the unauthorized disclosure or improper use.

OMB Burden Statement. The public reporting burden for this information collection is estimated to be 0.16 hours for new admissions and .08 hours for household members turning 19, including the time for reviewing, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Collection of information income and assets is required for program eligibility determination purposes. The submission of the consent form is necessary (form-HUD 9886) so that PHAs can carry out the requirements of Section 904 of the Stewart B. McKinney Homeless Assistance Amendments Act of 1988, as amended by Section 903 of the Housing and Community Development Act of 1992 and Section 3003 of the Omnibus Budget Reconciliation Act of 1993 (42 U.S.C. 3544) and Section 104 of HOTMA to ensure that HUD and PHAs can verify eligibility and income information for applicants and participants. This information collection is protected from disclosure by the Privacy Act. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions to reduce this burden, to the Office of Public and Indian Housing, US. Department of Housing and Urban Development, Washington, DC 20410. When providing comments, please refer to OMB Approval No. 2577-0295. HUD may not conduct and sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid control number.

Signatures:

HOUSING ASSISTANCE/RENT REVIEW AND RENEWAL INFORMATION FORM

You must fill out this form completely to be eligible for housing assistance. By signing this form, you certify that the information being given by you to the Bloomington Housing Authority (BHA) on household composition, income, net family assets, allowances and deductions is accurate and complete to the best of your knowledge. By making false statements or the giving of false information to the BHA may be grounds for denial or termination of housing assistance and the termination of your tenancy. By signing this form, you authorize the BHA to conduct an investigation and make inquires for the purpose of verifying the information being given by you.

WARNING: SECTION 1001 OF TITLE 18 OF THE UNITED STATES CODE

MAKES IT A CRIMINAL OFFENSE TO WILLFULLY MAKE FALSE STATEMENTS

OR MISREPRESENTATION TO THE BHA ON THIS FORM.

REAS	ON FC	R REV	TEW: che	eck which ap	plies		
□Ann	ual Rev	view	□ Family	change	☐Income change	□СТМ	□Portability
□New	move-	-in	Other				
ΨΤ ' '	11 .1		1 1		OLD INFORMATION		1 1 911 9
		-	-	eck the appro ousing assista	-	i all the p	eople who will live with
Name o	of Head	d of Hou	sehold				Age
					□Native American		
Name							Age
	Race:	□Whit	e Black	□Hispanic	□Native American	□Asian	□Other
Name							
				•	□Native American		
Name							
> T				•	□Native American		
Name							
Nama				•	□Native American		
Ivaille					□Native American		
Name				-	INative American		
Tvairie					□Native American		
				CONTA	CT INFORMATIO	<u>N</u>	
Home	Teleph	none			Mobile Telep	hone	
E-Mail	l Addr	ess					

INCOME INFORMATION

NOTE: <u>YOU ARE REQUIRED TO REPORT ALL INCOME AND MONEY RECEIVED</u> by each person who will live with you, including yourself if you continue to receive housing assistance. You are to report the gross amount of income earned (the amount <u>before</u> taxes or other amounts are deducted) and how often the income is received (weekly, bi-weekly, quarterly, annually, or otherwise). You must report the name of the person to whom the income or money is paid <u>and</u> where the money is coming from.

EMPLOYMENT: SALARY OR WAGES Check this box if no one is employed

Name of person working Employer Amount How Often

TANF/FOOD STAMPS Check this box if you do NOT receive these benefits

Name of person receiving Type Amount

Have you been sanctioned? Yes No

If so, why and when?_

CHILD SUPPORT Check this box if this does not apply to you

Name of person receiving County Amount How Often

SOCIAL SECURITY: SS, SSDI, SSI, SS Widow, SS Survivors, Please Specify Type.

Check this box if this does not apply to you

Name of person receiving Type Amount How Often

RETIREMENT/PENSION Check this box if this does not apply to you

Name of person receiving Source Amount How Often

STUDENTS: GRANTS/ SCHOLARSHIPS/ LOANS/ FELLOWSHIPS/ WORK STUDY

Check this box if this does not apply to you

Name of person receiving Source Amount How Often

SELF EMPLOYMENT: HOUSECLEANING, BABYSITTING, ODD JOBS, LAWN CARE, ETC.

Check this box if this does not apply to you

Name of person receiving Specify Type Amount How Often

OTHER TYPES OF INCOME: Including but not limited to: Military Pay/Pension, Unemployment Compensation, Disability Income from a job, Alimony, Seasonal Employment, Energy Assistance, Township Trustee Rent or Utility Assistance, AS WELL AS ANY OTHER INCOME that is received by the household. YOU MUST SPECIFY WHO RECEIVES THE INCOME AS WELL AS WHERE THE INCOME IS FROM, THE AMOUNT, AND HOW OFTEN. If none, check this box.

Name of person receiving Source Amount How Often

			ASSET INFOR	RMATI	ON			
Do you or anyone	who wil					in the past	2 year	s, any of
the following:								
House	Yes	No	Mob	ile Hor	ne/Trailer	Yes	No	
Land	Yes	No	Othe	er Asset	S	Yes	No	
Do you or anyone wh	o will liv	e with vou	. own. maintain	or rece	ive any of the	following?		
Checking Account	Yes	No		Yes	No	Ÿ	Yes	No
Savings Account	Yes	No		Yes	No	Stocks	Yes	No
Trust Account	Yes	No	Other Assets	Yes	No	IRA	Yes	No
Certificate of Deposit	Yes	No						
			DEDUCT					
 Are you an elderly 					ading pharma	cy, physiciar	ıs, or ho	ospital
costs that you are						Yes	No	
2. Are you disabled				cluding	pharmacy, pl	•	=	l costs that
you are required to				1 '1 1	1 1 2 0	Yes	No	
3. If adults are work	ing or in s	-				Yes	No	
			CRIMINAL A					
Has <u>anyone</u> in your h	ousehold,	including	yourself, been	arrested	for any reaso	n in the past	12 mor	iths?
Yes No	If yes, P	lease expla	ain:					
Are you or anyone in	the house	ehold subje	ect to lifetime st	ate sex	offender regis	stry?		
Yes No	If yes wl	nat state:_						

ACKNOWLEDGEMENTS

You are required to sign release forms allowing the Housing Authority to request verification regarding income and/or assets for you or anyone residing at your unit. If the Housing Authority is unable to obtain the required verification by mail, it will be your responsibility to submit the verification to us. If you fail to submit the required verifications, proceedings may be initiated to terminate your assistance. Please be aware that no changes will occur until the Housing Authority receives proper documentation. If you are currently receiving housing assistance, your rent may be adjusted based upon the information provided on this form. If your rent is adjusted, the BHA will mail a Notice of Rent Adjustment. If your rent is decreased, the adjustment will become effective on the first day of the following month. If your rent is being increased, the adjustment will become effective on the first day of the second month from the date of your increase. If you fail to report increased income changes it will result in a retroactive rent increase. If you fail to report a decrease in income the rent will not take effect until the month following the reported income change. I understand refusal to sign this or any required consent form may result in the denial of assistance or the termination of assisted housing benefits. I acknowledge, agree and understand that by typing my name in any section constitutes and will be treated as my signature.

WARNING:	MISREPRESENTATION OF I	INFORMATION (COULD RE	SULT IN	ΓERMINA	ΓΙΟΝ
Signature:			Date			

LEAD BASE PAINT FORM

For the collection of information for children age 6 and under and for children with Environmental Intervention Blood Lead Level (EIBLL)

The Bloomington Housing Authority, working to maintain records and information for the protection of children against the hazards of lead based paint, is requesting that you provide them with the following information. The information is kept solely for the use by the Housing Authority for Inspection Priority in the event the family now lives in or is about to occupy a unit that was built prior to 1978. If you have a child that has been tested and determined to have an elevated blood level, we will require the documentation for our files.

1. Do you have any children in the household age 6 or under? Yes No

2. Is it expected that children age 6 or under will be added to the lease within the lease term?

Yes No

If you answered yes to either one of the above questions, please complete the following questions.

1. Has it been determined that any of these children have an elevated blood lead level?

Yes No

2. If Yes, list the names of these children:

APPLICANT/RESIDENT CERTIFICATION

GIVING TRUE AND COMPLETE INFORMATION

I certify that all the information provided on household composition, income, family assets and items for allowance and deductions is accurate and complete to the best of my knowledge. I have reviewed the forms and certify that the information shown is true and correct.

REPORTING CHANGES IN INCOME OR HOUSEHOLD COMPOSITION

I know I am required to report with in fourteen (14) days any changes in income and any changes in the household size, when a person moves in or out of the unit. I understand the rules regarding guest/visitors and when I must report anyone who is staying with me.

REPORTING ON PRIOR HOUSING ASSISTANCE

I certify that the house or apartment will be my principal residence and that I will not obtain duplicate Federal Housing assistance while I am in this current program. I will not live anywhere else without notifying the management office immediately in writing, I will not sublease my assisted residence.

COOPERATION

I know I am required to cooperate in supplying all information needed to determine my eligibility, level of benefits, or verify my true circumstances. Cooperation includes attending pre-scheduled meetings and completing and signing needed forms. I understand failure or refusal to do so may result in delays, termination of assistance, or eviction.

CRIMINAL AND ADMINISTRATIVE ACTIONS FOR FALSE INFORMATION

I understand that knowingly supplying false, incomplete or inaccurate information is punishable under federal or state criminal law. I understand that knowingly supplying false, incomplete, or inaccurate information is grounds for termination of housing assistance or termination of tenancy.

SIGNATURE and DATE: I attest that I have provided the Bloomington Housing Authority with true and complete information regarding my household composition, income, and information on elevated blood lead levels.

Signature Date



	RE	QUEST FOR E	ARNING	S INFORM	ATION		
1) Employer			4) Emplo	4) Employee			
2) Address			5) Addres	SS			
3) Fax Number			6) Emplo	yee Social Sec	urity Number		
7) I hereby author	ize my employer to relea	se the following in	fomation to	the Blooming	ton Housing Aut	thority. STOP!	
Employee Signature				Dat	e	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	
	<u>EMP</u> I	LOYER ONLY:	Please C	omplete E	ach Field		
Dates of employmen	it:		Date of fi	rst check (<i>mont</i>	h, day, year)	Gross Year To Date Earnings	
FROM:	TO:						
Rate per hour	Average no. of hrs./pay period	Frequency of p	ay 🗌	Weekly	Biweekly	Monthly Semimonthly	
Has the employee	been terminated?	If Yes, ty	pe of termina	tion.	Effective of	date of action (month, day, year)	
☐ Yes ☐ No ☐ Quit ☐			Layoff	\square Fired			
	Does t	he employee	receive a	any of the	following?		
a. Tips	Yes 🗆 No	Amour	nt \$	_		Frequency	
b. Bonuses	Yes 🗆 No	Amour	nt \$			Frequency	
		G	ross Wag	es			
Month of:		Month of:			Month of:		
Date Paid	Gross Amount	Date Paid	Gross Ar	nount	Date Paid	Gross Amount	
Signature of indivd	lual completing this form			Date (month,	day, year)		
Title of the individu	ual completing this form			Telephone nu	mber		
Thank you for co	ompleting this employr	nent inquiry.					

Please fax this form to 812-339-7177, attention_____.

Equal Opportunity Employer



RELEASE OF INFORMATION

*APPLICANT'S NAME:			
Additional names used during employment:			
*SOCIAL SECURITY or INDIVIDUAL TAX IDENTIFICATION NUMB	ER:		
**Applicant contact information			
Email Address:	Phone Number:	·	
Street Address:			
City:	State:	Zip:	
I authorize the Indiana Department of Workforce Development organization below.	t to release all wage and unempl	loyment benefit inf	ormation to the
*SIGNATURE OF APPLICANT	*TODAY'S DATE:		
NOTE: RELEASE MUST BE SUBMITTED WITHIN 90 DAYS OF APP	LICANT SIGNING RELEASE FORM.		
Check this box if a Power of Attorney is attached.			
NOTE: This section must be completed by the organi			
By signing below you agree that you understand that data and federal regulations (20 CFR § 603.5) as confidential infapplicant's identity by viewing some type of photo identifi	formation. You also confirm th		•
*SIGNATURE OF REQUESTOR:			_
*Printed Name of the Requestor:			-
* Requesting Organization:			
*Email Address:			_
*Phone Number: Fa	ax Number:		

*REQUIRED FIELDS

**Applicant's phone number, email address, or mailing address is required.

Email employverification@dwd.in.gov to reach a DWD employment history or LKE website specialist.

Section 8 Program Participant's Agreement/Obligations

Name of	Participant:							
Current .	Address:							
Authorit	o perform all obligations under the Section 8 Program and to be bound by all obligations found in the Bloomington Housing y's Administrative Policy. I understand that the Bloomington Housing Authority may terminate assistance for violation of any of th mily obligations.							
1.	1. I agree to supply documentation as HUD or the Bloomington Housing Authority determines necessary in the administration of thi program.							
2.	I agree to comply with the requirements of the BHA in conducting annual renewals or interim changes of household income or household members.							
3.	3. I agree to report, in writing, any changes in my household income and/or household members within 14 days of the occurrence. I understand that household members include all minors and adults in the household. Failure to report these changes in a timely manner may result in a payment agreement with the BHA. The BHA will define "occurrence" as the first day of employment or the first day any other household income such as child support, etc., begins.							
4.	I agree to allow the BHA to inspect my leased unit after reasonable notice (24 hours).							
5.	5. Prior to vacating my assisted dwelling unit, I agree to notify BHA and my landlord in writing and in accordance with the terms of my lease agreement. I understand that I may not move more than one time each twelve months. I understand that BHA will not certify me to move until I have provided BHA with written permission from my landlord releasing me from my lease agreement. Further, I understand that I must notify BHA of any notice of eviction within 14 calendar days and if evicted from my assisted unit, BHA will file termination of my assistance. I agree to notify BHA in writing of any family absence from the assisted unit lasting longer than 30 days.							
6.	I agree to use the leased dwelling unit as my sole residence and shall not assign, transfer or sublease my unit.							
7.	I understand that I cannot permit any person or persons who are not on my Section 8 lease agreement to reside in my dwelling unit without the written consent of the landlord and the BHA. Guests cannot stay longer than 14 days per calendar year.							
8.	I agree that I cannot have a financial interest in the dwelling unit leased under Section 8.							
9.	I agree not to commit any fraud in connection with the Section 8 Voucher Program. I understand I cannot pay any additional rent to the landlord or pay any utilities that are the responsibility of the landlord. I agree to report any requests to do so to the BHA.							
10.	I understand that I cannot have Housing Assistance with any other HUD assisted housing program while receiving assistance from the BHA Voucher Program.							
11.	I understand if I am responsible for utilities they must be on in my own name. If I have outstanding debt(s), I must pay it in full or enter into a payment agreement with the utility vendor(s).							
12.	I agree to repay the BHA/landlord for any charges against me including but not limited to damages and/or unpaid rent. The maximum amount the BHA will enter into a payment agreement with a family is \$5000.00 and will not exceed a period of more than three (3) years. Any amounts exceeding \$5000.00, must be paid prior to the execution of a repayment agreement.							
13.	I agree to keep my leased dwelling unit in a clean and sanitary condition and shall comply with state and local laws requiring tenant to maintain rented premises.							
14.	I agree and shall be responsible for any damages (other than normal wear and tear) caused by acts of neglect by myself or my guests.							
15.	I agree and understand that BHA may deny or terminate assistance for the household due to action or failure to act by household members.							
16.	I agree and understand that BHA is required to deny admission or terminate assistance for illegal drug use, other criminal activity, and alcohol abuse that would threaten other residents.							
 Signatur	e of Head of Household Date							
Signatur	e of Other Household Adults							
 Signatur	e of Occupancy Specialist Date							

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Requirement to Report Income

I understand that I **MUST** report <u>ALL</u> income regardless of my situation. Even if I qualify for the Earned Income Disallowance (EID) I **MUST** report any change in income within fourteen (14) days.

Per the <u>Section 8</u> Participant's Agreement item number 3:

I agree to report, in writing, any changes in my household income and/or household members within 14 days of the occurrence. I understand that household members include all minors and adults in the household. Failure to report these changes in a timely manner may result in a payment agreement with the BHA. The BHA will define "occurrence" as the first day of employment or the first day any other household income such as child support, etc., begins.

Client	Date	BHA Staff	Date

We want to help you keep your rental assistance. Each month, people are terminated from BHA Programs. They are terminated, not because they have increased their income or improved their situation to the point they no longer need the program, but because they have failed to meet their responsibilities as residents/participants.

Revised 6/15/11mha 9/30/20~mha

Building Your Future Together

The Family Self-Sufficiency (FSS) program is a federal initiative administered by the U.S. Department of Housing and Urban Development (HUD). The primary goal of the FSS program is to help individuals and families participating in the Housing Choice Voucher (Section 8) program achieve economic self-sufficiency.

Here are key features and components of the Family Self-Sufficiency program:

- Individualized Goal Setting: Participants work with a FSS Coordinator to establish personalized goals related to education, employment, and financial independence. These goals are intended to help families increase their earning potential and reduce their dependence on public assistance.
- **Service Coordination:** FSS program coordinators work with participants to connect them with the necessary support services in the community. This may include education and job training programs, childcare services, transportation assistance, and other resources.
- Escrow Accounts: As participants increase their income through employment, a portion of their rent payments is deposited into an escrow account. This account is established for each participant and is designed to create a financial cushion. Funds can be accessed throughout participation to help you meet your goals. Upon successful completion of the program, the funds in the account are paid to the participant without any restrictions on use of the funds. The funds from the account are tax free.
- Contract of Participation: Individuals and families entering the FSS program sign a Contract of
 Participation outlining their goals and the services they will receive. This contract is a commitment to
 actively work towards achieving self-sufficiency.
- Duration of Program: The FSS program typically has a five-year duration, during which participants
 work towards meeting their goals. However, the exact duration may vary depending on your needs.
- **Graduation and Benefits:** Upon successful completion of the program, participants receive the funds in their escrow accounts. This funds can used for any purposes, however, common uses include furthering education, purchasing a home, or starting a small business.
- Coordination with Public Assistance Programs: The FSS program is designed to complement other
 public assistance programs. Participants may continue to receive housing assistance and other benefits
 during and after completion of the FSS program. You never risk losing your Section 8 by joining,
 participating in, and even graduating from FSS.

The FSS program aims to empower individuals and families to break the cycle of poverty and achieve financial independence. It provides a structured framework for participants to set and achieve goals, access support services, and build the skills and resources needed to improve their economic well-being.

If you are interested in participating please contact:

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Additional information including an FSS application, FSS Frequently Asked Questions, and a FSS Brochure can be found at: https://bhaindiana.net/programs/supportive-services/fss/